

MINISTRY OF TRANSPORT & HIGHWAYS

**ROAD DEVELOPMENT AUTHORITY**

**Kandy Multimodal Transport Terminal  
Development Project (KMTTDP)**

Contract No.: RDA/WB/KMTTDP/NCB/EQU/01

**INVITATION FOR BIDS (IFB)**

1. The Chairman, Project Procurement Committee, KMTTDP now invites sealed Bids from eligible and qualified bidders for purchasing of **following Equipment** to the KMTTDP.

Lots	Equipment Type	Unit	Quantity	Bid Security (Rs.)
01	Multimedia System with smart board for Online meeting	No	1	30,000
02	Photocopiers	No	1	30,000

2. Bidding will be conducted using the National Competitive Bidding (NCB) procedure governed by the procurement guidelines of the Government of Sri Lanka.
3. Interested eligible Bidders may obtain further information from

**Project Director, Kandy Multimodal Transport Terminal Development Project,  
Road Development Authority, Embilmeegama, Pilimathalawa, Sri Lanka.**

by facsimile +94 81 2056362, or by Email : pdkmttrda@yahoo.com

Bid document can be purchased / inspected during office hours from 04th October 2022 until 25th October 2022 from 0900 hrs to 1500 hrs Sri Lanka Standard Time (UTC + 5.30) at the address given above or can be downloaded from the website ([www.mohsl.gov.lk](http://www.mohsl.gov.lk)) for inspection purposes.

4. Complete set of Bid Documents in English Language may be purchased by interested bidders upon submission of a written application to the address below and upon payment of a non-refundable fee of Rs. 1000.00. The method of payment will be by cash or direct deposit to the Account No. 7040707 of Bank of Ceylon, Pilimathalawa. The Name of the account is "Secretary, Ministry of Highways, Kandy Multimodal Transport Terminal Development Project". Complete set of Bid documents can also be downloaded from the website ([www.mohsl.gov.lk](http://www.mohsl.gov.lk)) However, the Bidder is required to provide an evidence of paying the required fee along with the submitted Bid.
5. Bids shall be delivered to the address given below at or before 2.00 p.m. on 26th October 2022. Late bids will be rejected. Bids will be opened soon after closing in the presence of the bidders' representatives who choose to attend.
6. All bids shall be accompanied by a bid security of the amount given in the above table.

**Chairman, Project Procurement Committee,  
Kandy Multimodal Transport Terminal Development Project KMTTDP,  
Road Development Authority,  
Embilmeegama, Pilimathalawa.**

THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA  
MINISTRY OF TRANSPORT & HIGHWAYS  
ROAD DEVELOPMENT AUTHORITY



**KANDY MULTIMODAL TRANSPORT TERMINAL  
DEVELOPMENT PROJECT (KMTTPD)**

FUNDED BY

WORLD BANK

BIDDING DOCUMENTS

FOR

PURCHASE OF

MULTIMEDIA SYSTEM WITH SMART BOARD

&

PHOTOCOPYING MACHINE

BID NO.: RDA/WB/KMTTDP/NCB/EQUI/01

October 2022

## Section –A

**GOVERNMENT OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA**  
**MINISTRY OF TRANSPORT & HIGHWAYS**  
**ROAD DEVELOPMENT AUTHORITY**  
**Kandy Multimodal Transport Terminal Development Project (KMTTDP)**  
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**Project Director, Kandy Multimodal Transport Terminal Development Project,  
Road Development Authority, Embilmeegama, Pilimathalawa, Sri Lanka.**  
Tel. +94 81 2056362, or by E-mail: [pdkmtrda@yahoo.com](mailto:pdkmtrda@yahoo.com):  
The Bid document can be purchased /inspected during office hours from 04<sup>th</sup> October 2022 untill 25<sup>th</sup> October 2022, 0900 hrs to 1500 hrs Sri Lankan Standard Time (UTC+ 5.30) at the address given above or can be downloaded from the website ([www.mohsl.gov.lk](http://www.mohsl.gov.lk)) for inspection purposes.
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5. Bids shall be delivered to the address given below on or before 2.00 pm on 26<sup>th</sup> October 2022. Late bids will be rejected. Bids will be opened soon after the closing, in the presence of the bidder’s representatives who choose to attend.
6. Any interested bidder shall be accompanied by a bid-security an amount given in the above table.

*Chairman, Project Procurement Committee,  
Kandy Multimodal Transport Terminal Development Project KMTTDP,  
Road Development Authority,  
Embilmeegama, Pilimathalawa.*

## Section I. Instructions to Bidders (ITB)

<b>A: General</b>	
<b>1. Scope of Bid</b>	1.1 The Employer indicated in the <b>Data Sheet</b> (DS), issues these Bidding Documents for the supply of Goods thereto as specified in Section III, Schedule of Requirements. The name and identification number of this procurement are specified in the DS. The name, identification, and number of lots (individual contracts), if any, are provided in the DS.
<b>B: Contents of Documents</b>	
<b>2. Contents of Documents</b>	2.1 The documents consist of the Sections indicated below. <ul style="list-style-type: none"> <li>● Section I. Instructions to Bidders (ITB)</li> <li>● Section II. Data Sheet</li> <li>● Section III. Schedule of Requirements</li> <li>● Section IV. Technical Specifications &amp; Compliance with Specifications</li> <li>● Section V. Bid submission Form(s)</li> <li>● Section VI. Bid security Form(s)</li> </ul>
<b>C: Preparation of Bid</b>	
<b>3. Documents Comprising your Bid</b>	3.1 The Bid shall comprise the following: <ul style="list-style-type: none"> <li>(a) Bid Submission Form and the Price Schedules;</li> <li>(b) Technical Specifications &amp; Compliance with Specifications</li> </ul>
<b>4. Bid Submission Form and Price Schedules</b>	4.1 The bidder shall submit the Bid Submission Form using the furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested. 4.2 Alternative offers shall not be considered. The bidders are advised not to quote different options for the same item but furnish
<b>5. Prices and Discounts</b>	5.1 Unless specifically stated in <b>Data Sheet</b> , all items must be priced separately in the Price Schedules. 5.2 The price to be quoted in the Bid Submission Form shall be the total price of the Bid, including any discounts offered. 5.3 The applicable VAT shall be indicated separately. 5.4 Prices quoted by the bidder shall be fixed during the bidder's performance of the Contract and not subject to variation on any account. A Bid submitted with an adjustable price shall be rated as non-responsive and may be rejected.
<b>6. Currency</b>	6.1 The bidders shall quote only in Sri Lanka Rupees.
<b>7. Documents to Establish the Conformity of the Goods</b>	7.1 The bidder shall furnish as part of its bid the documentary evidence that the Goods conform to the technical specifications and standards specified in Section IV, "Technical Specifications & Compliance with Specifications". 7.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods, demonstrating substantial responsiveness of the Goods to the technical specifications, and if applicable, a statement of deviations and exceptions to the provisions of the Technical Specifications given. 7.3 If stated in the <b>Data Sheet</b> the bidder shall submit a certificate from the manufacturer to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in Sri Lanka.
<b>8. Period of Validity of bid</b>	8.1 Bids shall remain valid for the period specified in the <b>Data sheet</b> .

<b>9. Bid security</b>	9.1 The bidder shall furnish, as part of their bid, a Bid security in the amount and currency specified in the <b>Data sheet</b> . 9.2 Bid Security shall be valid for <b>28</b> days beyond the validity of the bid and The format for bid security is given in <b>Section-VI</b> .
<b>10. Format and Signing of Bid</b>	10.1 The bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the bidder.
<b>D: Submission and Opening of Bid</b>	
<b>11. Submission of Bid</b>	11.1 Bidders may submit their bids by mail or by hand in sealed envelopes addressed to the Employer specified in the <b>Data sheet</b> , bear the specific identification of the contract number. 11.2 If the bid is not sealed and marked as required, the Employer will assume no responsibility for the misplacement or premature opening of the bid.
<b>12. Deadline for Submission of Bid</b>	12.1 Bid must be received by the Employer at the address set out in Section II, “ <b>Data Sheet</b> ”, and no later than the date and time as specified in the <b>Data Sheet</b> .
<b>13. Late Bid</b>	13.1 The Employer shall reject any bid that arrives after the deadline for submission of bids, in accordance with ITB Clause 12.1 above.
<b>14. Opening of Bids</b>	14.1 The Employer shall conduct the opening of bid in public at the address, date and time specified in the <b>Data Sheet</b> . 14.2 A representative of the bidders may be present and mark its attendance.
<b>E: Evaluation and Comparison of Bid</b>	
<b>15. Clarifications</b>	15.1 To assist in the examination, evaluation and comparison of the bids, the Employer may, at its discretion, ask any bidder for a clarification of its bid. Any clarification submitted by a bidder in respect to its bid which is not in response to a request by the Employer shall not be considered. 15.2 The Employer’s request for clarification and the response shall be in writing.
<b>16. Responsiveness of Bids</b>	16.1 The Employer will determine the responsiveness of the bid to the documents based on the contents of the bid received. 16.2 If a bid is evaluated as not substantially responsive to the documents issued , it may be rejected by the Employer
<b>17. Evaluation of bid</b>	17.1 The Employer shall evaluate each bid that has been determined, to be substantially responsive. 17.2 To evaluate a bid, the Employer may consider the following: (a) the Price as bids; (b) price adjustment for correction of arithmetical errors; (a) price adjustment due to discounts offered. 17.3 The Employer’s evaluation of a bid may require the consideration of other factors, in addition to the Price bids if stated in Section II, <b>Data Sheet</b> . These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods.
<b>18. Employer’s Right to Accept any Bid, and to Reject any or all Bids</b>	18.1 The Employer reserves the right to accept or reject any bid, and to annul the process and reject all bids at any time prior to acceptance, without thereby incurring any liability to bidders.
<b>F: Award of Contract</b>	
<b>19. Acceptance of the Bid</b>	19.1 The Employer will accept the bid of the bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.
<b>20. Notification of acceptance</b>	20.1 Prior to the expiration of the period of validity of bid, the Employer will notify the successful bidder, in writing, that its bid has been accepted.

## Section II: Data Sheet

ITB Clause Reference	<b>General</b>
1.1	<p>The reference number of the Bid is: <b>RDA/WB/KMTT /NCB/COM/01</b></p> <p>The Employer is : <b>Road Development Authority</b></p> <p>The name of the Bid is: : <b>Purchase of Multimedia System with Smart Board &amp; Photocopying Machine</b></p> <p>Address:, ,  <b>Kandy Multimodal Transport Terminal Development Project (KMTTDP)</b>  <b>Road Development Authority</b>  <b>Embilmeegama</b>  <b>Pilimathalawa.</b></p> <p>The number, identification and names of lots (contracts) comprising this procurement are: <b>None</b></p>
5.1	Bidder <b>allowed</b> to quote for less than all the lots specified.
7.3	Manufacture's Authorization <b>is required.</b>
8.1	Bids validity period shall be 60 days.
9.1	The bid security amount shall be Rs. 30,000.00 for each Lot
11.1	<p>Address for submission of Bids is</p> <p><b>Chairman</b>  <b>Project Procurement Committee</b>  <b>Kandy Multimodal Transport Terminal Development Project (KMTTDP)</b>  <b>Road Development Authority</b>  <b>Embilmeegama</b>  <b>Pilimathalawa.</b></p>
12.1	<b>Deadline for submission of bids is on or before 1400 hrs on **/**/ 2022</b>
14.1	<p>The bids shall be opened at the following address:</p> <p><b>Kandy Multimodal Transport Terminal Development Project(KMTTDP)</b>  <b>Road Development Authority</b>  <b>Embilmeegama</b>  <b>Pilimathalawa.</b></p> <p><b><u>Date and time of opening</u></b></p> <p><b>14: 00 hrs on **/**/2022</b></p>
17.3	Other factors that will be considered for evaluation are (List and describe the methodology): <b>None</b>

**Section III: Schedule of Requirements**

<b>Lot No</b>	<b>Description of Goods</b>	<b>Quantity</b>	<b>Unit</b>	<b>Final Destination</b>	<b>Transportation and any other services</b>	<b>Delivery Date</b>	
						<b>Latest Delivery Date</b>	<b>Bidder's offered Delivery date [to be provided by the bidder]</b>
01	Multimedia System with smart board for Online meeting	01	Nos	Project Director office, Kandy Multimodal Transport Terminal Development Project (KMTTDP), Road Development Authority, Embilmeegama, Pilimathalawa.	Include transport and delivery.  All the equipment shall be delivered, installed and demonstrated (the Equipment is in working order)	14 Commercial Days	
02	Photocopiers	01	Nos				

## Section IV: Technical Specification & Compliance

### 01. Multimedia System with Smart Board for Online meeting

	Minimum Specifications			Bidder's Response (Yes/No)	If "No" comment/s on the offer	
	Type	Response				
	Brand/ Model		(Specify)			
	Country of Origin & Country of Manufacture/assembly		(Specify)			
	Display	Panel Size	85" - 86"			
		Type /tech	LED			
		Aspect Ratio	16:09			
		Native Resolution	UHD 3840x2160 (4K) or above			
		Brightness	400cd/m2			
		Contrast Ratio	5000: 1 or above			
		Response Time	<8 ms			
		Colors	1.07 billion colours			
		Backlight Life	60,000 Hours or more			
		Surface	4mm Thickness Anti-Glare glass			
		Viewing Angle	178 Degree			
	Touch Screen	Technology	IR Recognition			
		Touch Capability	Touch 10 Points/ 20 Points (Optional)			
	Operating System	Embedded OS:	Capability of shifting from android to windows without restart the machines. Boot up facility with both windows and android [without depending each other (Windows and Android)]			
	Platform	Windows	Processor	Intel Core i5 7th Generation		
			RAM	8GB DDR4 or above		
			Storage	128 SSD (minimum)		
		Android	Processor	Dual Core/ Quad Core		
			RAM	2GB or above		
			Storage	32 GB (minimum)		
			Version	Android version 8 or above		



Minimum Specifications			Bidder's Response (Yes/No)	If "No" comment/s on the offer
Type	Type			
Connectivity	Input/ Output	USB 2.0, HDMI Out, Display Port, Audio in, AV out, AV in, MIC Port, YPBPR, RS232, Touch out USB, RJ45		
	WIFI, Bluetooth			
Speakers	Speakers:	15W*2		
Accessories	Accessories	Remote Control x 1, User Manual x 1, Touch Writing Pen x 2, USB Touch Cable x 1, HDMI Cables1		
Power	Power Supply	100-240V AC		
	Operating Power	440W		
Others	Movable Stand	Should be stable with the weight of the panel Well finished and power coated four Caster Wheel, should have a tray, suitable stand for laptop and pens		
	Certificates	CE, FCC, ROHS, ISO9001, ISO14001, ISO18001		
	Warranty	3 years manufacture certified letter should be incorporated with the tender		

## Section IV: Technical Specification & Compliance

### 2. Photocopier

		Minimum Specifications	Bidder's Response (Yes/No)	If "No" comment/s on the offer
Type	Response			
	Brand/ Model	(Specify)		
	Country of Origin & Country of Manufacture / assembly	(Specify)		
<b>General Feature</b>				
	Copy / Print Speed (ppm)	35		
	Warm-up Time	Maximum 25 sec		
	Memory (RAM)	3GB or Above		
	Storage	Minimum 250GB Self HDD /SDD		
	Input Paper	Standard	Minimum 2000 sheets	
	Capacity	Maximum	Minimum 2500sheets	
	Available Paper size	A5-R to A3 / ST-R to LD		
	Duplexing	Automatic Duplex		
	Control Panel	Minimum 26 cm, Multi-Touch Color Panel		
<b>Print</b>				
	Resolution:	600 x 600 dpi, 2,400 x 600 dpi (with smoothing), 1,200 x 1,200 dpi, 2 bit (equiv. 3,600 x 1,200 dpi) with PostScript driver		
	Page Description Languages	PCL5e, PCL5c, PCL6 (PCL XL), XPS, PDF and PostScript 3 compatible		
	Supported Systems	Windows 10/8.1/7/Server 2008 (32/64 bit), Windows Server 2016/Server 2012 R2/Server 2012/Server 2008 R2 (64 bit), Mac OS X 10.6.8-10.13, Linux/Unix, Citrix, Novell SLES, SAP, AS/400		
	Network Protocols	TCP/IP (IPv4/IPv6), IPX/SPX, EtherTalk, NetBios over TCP/IP		
	Mobile Printing	e-BRIDGE Print & Capture, AirPrint, Mopria Print Service, Google Cloud Print		

	Minimum Specifications		Bidder's Response (Yes/No)	If "No" comment/s on the offer
	Type	Response		
	Print Functions	Universal Printer Driver, Driver Templates, Driver plug-ins*, Print from USB, Hold print, Tandem printing, E-mail direct printing		
	<b>Scan</b>			
	Resolution:	Maximum 600 x 600 dpi		
	Scan Speed:	Reversing Automatic Document Feeder*: up to 73 ipm (300 dpi) in colour and monochrome Dual Scan Document Feeder*: up to 240 ipm (300 dpi) in colour and monochrome		
	Scan Modes:	Auto-Colour (ACS), Colour, Greyscale, Monochrome		
	File Formats:	JPEG, Multi/Single Page TIFF/XPS/PDF, Secure PDF, Slim PDF, PDF/A (A-1, A-2), Searchable PDF (and other formats like DOCX, XLSX)*		
	Scan Functions	WS Scan, Scan to USB, Scan to E-Mail, Scan to File (SMB, FTP, FTPS, IPX/SPX, Local), Meta Scan*, OCR scan*, Scan to Box (e-Filing), WIA, TWAIN		
	<b>Copy</b>			
	Resolution:	Scan: 600 x 600 dpi Print: equiv. 2,400 x 600 dpi with smoothing		
	Zoom	25-400% (platen), 25-200% (RADF/DSDF)*		
	Copy Modes	Text, Text/Photo, Photo, Custom		
	Copy Functions	Electronic Sort, Rotate Sort, ID Card Copy, Edge Erase, 2-in-1 / 4-in-1 mode		
	<b>System &amp; Security</b>			
	Device Management	e-BRIDGE Fleet Management System*, TopAccess for remote administration and configuration		
	System Features	e-Filing document server for secure storage, Document distribution and Print-on-Demand (1 public box, 200 user boxes), 12,060 one-touch templates for storage of personalised settings or workflows, Scan/Fax Preview, RIP-while-Print, e-BRIDGE Open Platform*, Embedded Web Browser, Job Skip, PCL Barcode printing, e-BRIDGE Plus embedded apps		

	Minimum Specifications		Bidder's Response (Yes/No)	If "No" comment/s on the offer Type
	Type	Response		
	Accounting & Security	Role Based Access, LDAP support, 1,000 department & 10,000 user codes, Card Reader*, Private print, Standard data encryption with Toshiba Secure HDD, Data Overwrite Enabler*, IP and MAC address filter, Port filter, Support of SSL and IPsec* protocols, IEEE802.1x support, IEEE2600.1 compliant*, Scan to Secure PDF, Pull-printing*		

### Price Schedule

1	2	3	4	5	6	7	8	9	10	11
Item Line NO	Description of Goods	Country of Origin	Qty	Unit	Unit price	Sub Total [(7) = (4) x (6)]	Inland transportation and other services	Total Price for Item (without VAT) [(9) = (7) + (8)]	VAT	Total Price for Item (with VAT) [(11) = (9) + (10)]
01	Multimedia System with smart Board for Online meeting		01	Nos						
02	Photocopier		01	Nos						
<b>Total</b>										

Name of Bidder ..... Signature of Bidder ..... Date .....

# Section V

## Bid Submission Form

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions will accepted.]

Date:.....

To: Chairman, Project Procurement Committee,  
Kandy Multimodal Transport Terminal Development Project

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the document issued;
- (b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods [insert a brief description of the Goods];
- (c) The total price of our bid including any discounts offered is: [insert the total bids price in words and figure];
- (d) Our bid shall be valid for the period of time specified in ITB Sub-Clause 8.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 11.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed: .....  
[insert signature of person whose name and capacity are shown]

Name:.....  
[insert complete name of person signing the Bid Submission Form]

Dated:.....

## Manufacturer's Authorization

[If requested under ITB clause 7.3, the Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated.]

Date:

### WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently negotiate and supply the goods.

We hereby extend our full guarantee and warranty, with respect to the Goods offered by the above firm.

Signed: .....  
[insert signature(s) of authorized representative(s) of the Manufacturer]

Name: .....  
[insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: .....  
[insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ [insert date of signing]

**Section – VI**  
**Acceptable format for Bid Security**

[this Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]  
----- [insert issuing agency’s name, and address of issuing branch or office] ----

Beneficiary: Kandy Multimodal Transport Terminal Development Project, Road Development Authority, Embilmeegama, Pilimathalawa.

Date: ----- [insert (by issuing agency) date]

BID SECURITY No.: ----- [insert (by issuing agency) number]

We have been informed that ----- [insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners] (hereinafter called "the Bidder") has submitted to you its bid dated ----- [insert (by issuing agency) date](hereinafter called "the Bid") for the PURCHASE OF MULTIMEDIA SYSTEM WITH SMART BOARD FOR ONLINE MEETING & PHOTOCOPIER FOR KANDY MULTIMODAL TRANSPORT TERMINAL DEVELOPMENT PROJECT under Request for Bid No. ----- [insert Bid number] ("the Bid").

Furthermore, we understand that, according to the Conditions, Bids must be supported by a Bid Security.

At the request of the Bidder, we ----- [insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- [insert amount in figures] ----- [insert amount in words]) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter “the ITB”) of the bid; or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity,
  - (i) fails or refuses to execute the Contract Form, if required, or
  - (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to ----- (insert date) Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.....

.....  
[signature(s) of authorized representative(s) ]





**Sample Purchase Order**  
(Employer may modify this form to suit the requirements)

Title of Procurement: .. (Name of Procurement) .....					Date: ..... (Date of this purchase Order) .....				
Our Reference: ..... (Bid Number) .....					Your Reference: ..... (Bid submitted by you with your cover letter dated ....)				
We are pleased to inform you that we have accepted your bid for the supply of following goods as detailed below:									
Item #	Description	Model Number & Specification reference	Unit	Qty	Unit Price	Amount	Delivery Date	Delivery Location	Remarks
<p>Other Conditions of this supply are as follows:</p> <ol style="list-style-type: none"> <li>1. The Goods supplied under this Contract shall conform to the technical specifications and standards mentioned above;</li> <li>2. The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, free from defects and that they incorporate all recent improvements in design and materials;</li> <li>3. The warranty shall remain valid for the period given above, after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated;</li> <li>4. If the Supplier fails to deliver any or all of the Goods by the Date(s) specified above, the Employer may without prejudice to all its other remedies, deduct from the payments due to the Supplier, as liquidated damages, a sum equivalent to the <b>01</b> % per each day, of the delivered price of the delayed Goods;</li> <li>5. Upon the Supplier's fulfillment of all the obligations stipulated above and making a request for payment to the Employer in writing, accompanied by invoices describing, as appropriate, the Goods delivered payments shall be made by the Employer.</li> </ol> <p>Signature Name and Address of Employer:</p>									

<sup>2</sup> Attach specifications